

Committee: Merton and Sutton Joint Cemetery Board

Date: 20 June 2014

Wards: All

Subject: Appointment of a Clerk to the Board

Lead officer: Chris Pedlow, Acting Clerk to the Board

Contact officer: chris.pedlow@merton.gov.uk

Recommendations:

- A. That Chris Pedlow, Senior Democratic Services Officer, London Borough of Merton, is appointed as the with effect from 1 April 2014
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1 PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1. To seek the Board's agreement to formally appoint Chris Pedlow as the clerk to the board.

2 DETAILS

- 2.1. The Board is required to appoint a clerk to the board and this appointment, together with all other senior officer appointments, has normally been made on the nomination of the Chief Financial Officer of the London Borough of Merton.
- 2.2. Chris Pedlow has been acting as the Board's Clerk since 1 April 2014, follow the resignation of the previous Clerk Colin Miller. It is therefore proposed to backdate the formal appointment to 1 April 2014.

3 ALTERNATIVE OPTIONS

- 3.1. The Board can appoint any suitable person as its Clerk, appointing an officer from Democratic Services will ensure the officer has the appropriate skills and qualifications and enable the Boards required activities to dovetail with those of the Authority which are subject to audit and review to ensure their appropriateness.

4 CONSULTATION UNDERTAKEN OR PROPOSED

- 4.1. The Director of Corporate Services, London Borough of Merton, has been consulted and has made this nomination.

5 TIMETABLE

- 5.1. The appointment will be backdated to 1 April 2014

6 FINANCIAL, RESOURCE AND PROPERTY IMPLICATIONS

6.1. The budget for this post is included in the annual estimates of the board.

7 LEGAL AND STATUTORY IMPLICATIONS

7.1. The Board is required to appoint a Clerk to the board

8 RISK MANAGEMENT AND HEALTH AND SAFETY IMPLICATIONS

8.1. It is essential for the proper management of the Board that a suitably qualified and experienced person is appointed to this position.